



PURCHASE ORDER CITY GOVERNMENT OF PASIG

Agency Name

Supplier : PHILIPPINE DUPLICATORS INC.
Address : KM14 West Service Road, Edison Avenue, Merville Parañaque City

P.O. No. : 23-09-0627
Date : 09/22/2023
Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office -
Date of Delivery : -

Delivery Term : 30 Calendar Days
Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
8	PIECE/S	4	SHIELDING PLATE DRUM FOR DD3344 GESTETNER * Purchase Order shall cover all the items found in the Request for Quotation, Terms of Reference/ Technical Specification and Bid Bulletin/s if any. ***** Nothing Follows *****	188.72	754.88
Procurement of Spare parts for existing GESTETNER Machine used by OGS-Central Printing Office for the use of General Services Office					

Control No. **4881**

GRAND TOTAL : Php 81,587.08

Total Amount in Words Eighty-one Thousand Five Hundred Eighty-seven Pesos And 08/100 Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Conforme: FRANCISCO P. AZUCENA JR.
(Signature over printed name of Supplier)
9/27/23
Date

Very truly yours,

VICTOR MAREGIS N. SOTTO
(Authorized Official)
City Mayor



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ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	PIECE/S	12	PAPER FEED ROLLER, SEPARATE FOR MP2555 GESTETNER	553.66	6,643.92
2	PIECE/S	1	Drum Drive Gear FOR DD3344 GESTETNER	1,145.00	1,145.00
3	PIECE/S	1	FLANGE DRUM FOR DD3344 GESTETNER	3,398.64	3,398.64
4	PIECE/S	4	PUMP:UNIT:B4:ASSY FOR DD3344 GESTETNER	10,841.60	43,366.40
5	PIECE/S	4	GEAR:DRIVE:DRUM:ASSY FOR DD3344 GESTETNER	4,793.60	19,174.40
6	PIECE/S	4	INK DRIVE GEAR FOR DD3344 GESTETNER	1,655.00	6,620.00
7	PIECE/S	32	TAPPING SCREW FOR DD3344 GESTETNER	15.12	483.84

Control No. **4881** **SUBTOTAL :** **Php 80,832.20**

Total Amount in Words Eighty Thousand Eight Hundred Thirty-two Pesos And 20/100 Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme: FRANCISCO P. AZUCENA JR.
 (Signature over printed name of Supplier)
9/22/23
 Date

VICTOR MA REGIS N. SOTTO
 (Authorized Official)
 City Mayor